

Lobosco Association Christmas Party
Committee Meeting Minutes of 2/24/09
Held at the home of Marc and Clelia De Souter

Attendees:

Clelia De Souter - Michele
Marc DeSouter – Michele
Rose Marie Eickhoff - Luigi
Jerry Lobosco - Rosario
Angelo Lobosco - Angelo
Marie Rossitto - Emilio
Gloria Sandilands - Luigi
Dria Stauss - Rosario
Laura Tufano – Angelo
Ellie von Bartheld - Attilio
Mary Zanfino - Angelo

The following committee members were unable to attend this meeting: Mary Lalama, Joe Lobosco & John Mancinelli (Angelo), Linda Mallaney (Giuseppina), Anthony Lobosco & Bernadette Lombardi (Luigi)

The main topic of discussion was to review the options of where to hold the Christmas Party (see attached). Based on the information gathered, the following venues were discounted as they cannot accommodate the anticipated number of party attendees – Lake Valhalla Club and the Elk's Lodge. (based on rough estimates, it is projected that we would require a venue that can seat at least 250 people, provide ample room for children's activities and provide a stage) Although the Russian Hall is large enough, the menu choices were deemed inappropriate.

Both the Meat Cutter's Hall and The Brownstone could accommodate our needs but at the time of the meeting, more information was needed. Therefore, Angelo Lobosco volunteered to look into the Meat Cutter's Hall and Jerry Lobosco would research The Brownstone. After receiving more details regarding these two venues, committee members will vote on a venue.

Laura Tufano gave a report on entertainment costs:

- JoJo the Clown - \$350
- Face Painting - \$225
- Traditional Photographer - \$300 to come to the event
- Photographer who would print pictures on the spot - \$250/hr.

Discussion followed and it was decided to look into a magician as well so a larger group of children could be entertained at the same time. Gloria Sandilands said that she also knows of a videographer that we may consider hiring.

Marie Rossitto suggested wine bottles with a personalized label be bought and thought the cost was between \$8 and \$10 per bottle. She also suggested having a raffle at the party in which various items be donated and proceeds used to offset the cost of the party.

Dria Stauss has researched various Christmas ornaments and will continue to look into this idea. The idea of a calendar was discounted as it would not be a lasting memory and is cost prohibitive. We will be issuing tickets for the party and it was said that Pamela Lobosco would be willing to print the tickets.

The possibility of producing pre-printed letterhead will be researched so any correspondence can be easily photo-copied on to it.

Each of the representatives of the 7 member families were asked to gather both email and mailing addresses so a master document of contacts can be produced. Dria will send out an excel data sheet for this purpose.

Committee members were asked to continue to collect family photographs for future use. A commemorative booklet will be compiled using these photos as well as submitted selections or observations about the family.

Every effort will be made to ensure that all those wishing to attend the party may do so. Therefore, in order to offset the cost of the party, donations will be sought. It will be made clear that all donations will go toward the cost of the party. Individuals can also sponsor a particular item (ie. a face painter).

The next meeting has been set for Tuesday, March 24th.

2009 Lobosco Christmas Party Options

1. Lake Valhalla Club – Montville – (does not allow outside caterer)
 - Capacity – 280 (between main ballroom & atrium) - no stage but has a balcony
 - Pricing (includes gratuity & soda)
 - under 5 - no charge
 - under 12 - \$12.50
 - Adult - \$25.00
 - Availability – December 6th
2. Russian Hall – Little Falls (does not allow outside caterer)
 - Capacity – 300
 - Pricing - Family Style Dinner (includes gratuity & soda)
 - Ages 2-5: \$5.00
 - Ages 6-9: \$9.00
 - Adult - \$23.56
 - Pricing – Hot Buffet (includes gratuity & soda)
 - Ages 2-5: \$5.00
 - Ages 6-9: \$8.00
 - Adult - \$22.95
 - Availability – December 6th
 - Deposit - \$100.00
3. Meat Cutter's Hall – Little Falls – (allows outside caterer)
 - Capacity – 300? (has a stage)
 - Hall rentals only for charitable organizations per phone call to the Hall.
 - Another connection is being pursued as it was known that rentals were made to non-charitable organizations.
4. The Elk's Lodge – Wayne (allows outside caterer)
 - Capacity – 180 (stage and dance floor)
 - Pricing – For buffet - \$19.95 per person for 5 hot selections, cold cut tray, cheese tray, tossed Caesar or mescaline salad, rolls or bread, condiments, coffee, tea, sanko, cake is additional (100 people or more must hire waitress at \$100 per waitress for 5 hrs.)
 - Pricing for hall rental alone if bringing in outside caterer - \$525 for 4 hrs. (additional charge for use of kitchen)
 - Availability – reserved for December 13th
5. Brownstone - Paterson
 - Will not book at this time – only 6 mos. in advance as they prefer to keep their rooms open for weddings & bar mitzvahs. Pricing would be \$30 - \$40.
6. Catering by Scott Kabrel
 - Pricing – Hot Buffet (includes soda); Gratuity - \$25.00/hr for 3 servers (\$300 should cover gratuities for 3 people)
 - Children under 12 - \$6.00
 - Adults - \$12.50
 - Menu - Mixed green or Caesar salad (with dressing), Dinner rolls (with butter), Penne Volka, Chicken Francaise, Fresh roasted vegetable

medley, Beef tips (with mushrooms), Rice Pilaf, Meatballs or Sausage with peppers, Dessert - congratulatory sheet cake, assortment of cookies and brownies, Coffee, tea, soda